

**CYNGOR CYMUNED LLANSANTFFRAED
LLANSANTFFRAED COMMUNITY COUNCIL**

Clerc / Clerk:

Mrs Sheila Bonsall, Briallen, 3 Bont Estate, Llanon, Aberystwyth, SY23 5LT.

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COFNODION HEB EU CADARNHAU

UNCONFIRMED MINUTES

Cynhaliwyd Cyfarfod Blynyddol y Cyngor ar nos Fawrth, 6ed o Fai 2014 yn yr Ystafell Ddarllen, Llanon.

The Annual General Meeting of the Council was held on Tuesday, 6th May 2014 in the Reading Room, Llanon.

Presennol

Cadeirydd: Cyng D Morgan.

Cynghorwyr B Tomlins, M Lawton, G Colledge, J Hughes, H Hayfield, I Rees, L Lloyd, M James, G Lewis.

Cyng D Edwards, Cyngor Sir Ceredigion.

Present

Chairman: Cllr D Morgan.

Cllrs B Tomlins, M Lawton, G Colledge, J Hughes, H Hayfield, I Rees, L Lloyd, M James, G Lewis.

Cllr D Edwards, Ceredigion County Council.

Dechreuodd y cyfarfod am 8 y.h.

The meeting commenced at 8.00 p.m.

Croesawodd y Cadeirydd Mrs Sheila Bonsall i'w chyfarfod cyntaf o'r Cyngor Cymuned yn dilyn ei phenodiad fel Clerc a Swyddog Ariannol Cyfrifol ym mis Ebrill 2014.

The Chairman welcomed Mrs Sheila Bonsall to her first meeting of the Community Council following her appointment as Clerk & Responsible Financial Officer in April 2014.

1. Ethol Cadeirydd 2014/15.

Cadarnhawyd bod y Cyng B Tomlins wedi ei ethol yn Gadeirydd ar gyfer 2014/15.

1. Election of Chairman 2014/15

It is confirmed that Cllr B Tomlins was elected as Chairman for 2014/15.

2. I dderbyn y Datganiad o Derbyn Swydd y Cadeirydd.

Cadarnhawyd bod y Cyng B Tomlins wedi derbyn y swydd a llofnodi'r Datganiad y Cadeirydd.

2. To receive the declaration of Acceptance of Office of the Chairman.

It is confirmed that Cllr B Tomlins received and signed the Chairman's Declaration of Office.

3. Ymddiheuriadau / Materion Personol / Datgelu Buddianau Personol.

Mae cwyn ysgrifenedig wedi dod i law oddi wrth y gyn-Glerc i'r Cyngor yn erbyn Aelod o'r Cyngor. Cytunwyd y byddai llythyr ysgrifenedig o ymddiheuriad yn cael ei anfon at y Clerc blaenorol oddi wrth y Cynghorydd dan sylw.

3. Apologies / Personal Matters / Disclosure of Personal Interests.

A written complaint had been received from the former Clerk to the Council against a member of the Council. It was agreed that a written letter of apology would be sent to the former Clerk from the Councillor concerned.

4. Ethol Is-Gadeirydd 2014/15.

Cadarnhawyd bod y Cyng I Reed wedi ei ethol yn Is-Gadeirydd ar gyfer 2014/15.

4. Election of Vice Chairman 2014/15.

It is confirmed that Cllr I Reed was elected as Vice Chairman for 2014/15.

- 5. I dderbyn Datganiad ynglŷn a Derbyn swydd Is-Gadeirydd.**
Cadarnhawyd bod y Cyng I Reed wedi derbyn y swydd a llofnodi'r Datganiad yr Is-Gadeirydd.
- 5. To receive the Declaration of the Acceptance of the Vice Chairman.**
It is confirmed that Cllr I Reed received and signed the Vice Chairman's Declaration of Acceptance.
- 6. I enwebu Archwilydd Mewnol ac Archwilydd Mewnol Annibynnol 2014/15.**
Cadarnhawyd bod y Cyng M Lawton wedi ei benodi yn Archwilydd Mewnol, ac hefyd Mr Elfyn Jones fel Archwilydd Mewnol Annibynnol.
- 6. To nominate an Internal Auditor and an Independent Internal Auditor 2014/15.**
It is confirmed that Cllr M Lawton was appointed as Internal Auditor and Mr Elfyn Jones as Independent Internal Auditor.
- 7. I enwebu Arolygwyr Llwybrau 2014/15.**
Cadarnhawyd bod y Cynghorwyr J Hughes a D Morgan wedi eu penodi fel Arolygwyr Llwybrau Troed ar gyfer 2014/15.
- 7. To nominate Footpath Inspectors for 2014/15.**
It is confirmed that Cllrs J Hughes and D Morgan were appointed as Footpath Inspectors for 2014/15.
- 8. Cynrychiolaeth ar Gyrrff Allanol.**
Cadarnhawyd y bydd y Cynghorwyr canlynol yn cynrychioli'r Cyngor ar y Cyrff Allanol hyn:
- 8. Representation on Outside Bodies**
It is confirmed that the following Councillors will represent the Council on the following Outside Bodies:
- (a) Cyng J Hughes: Pwyllgor Neuadd a Cae Chwarae Llanon. (a) Cllr J Hughes: Llanon Village Hall and Playing Fields Committee.
- (b) Cynghorwyr I Reed a B Tomlins: Pwyllgor Ardal Ceredigion Un Llais Cymru. (b) Cllrs I Reed and B Tomlins: Ceredigion and Area Committee One Voice Wales.
- (c) Cyng L Lloyd: Pwyllgor Pwll Nofio Aberaeron a'r Cylch. (c) Cllr L Lloyd: Aberaeron & District Swimming Pool and Recreation Project.
- (d) Cyng G Lewis: Corff Llywodraeth Ysgol Gynradd Gymunedol Llanon. (d) Cllr G Lewis: Governing Body of Llanon Primary School.
- 9. I gymeradwyo y Cofrestr Ased hyd at 31/3/2014.**
Gohirio tan y cyfarfod nesaf.
- 9. To approve the Asset Register as at 31/3/2014.**
Deferred to the next meeting.
- 10. I ystyried asesiad risg ac adolygu pris yswiriant.**
Penderfynwyd parhau â'r yswiriwr presennol a derbyn y dyfynbris adnewyddu.
- 10. To consider the risk assessment and review insurance cover.**
It was agreed to continue with the current insurer and accept the renewal quotation.
- 11. I gadarnhau Cofnodion y cyfarfod diwethaf a gynhelir ar 1 Ebrill 2014.**
Cytunwyd bod y Cofnodion yn gywir yn amodol ar newid i eitem 8(b) fel y ganlyn:
- Llythyr o ddiolch i'w anfon at Mr J Davies, Gwastod, am ei rodd o barsel o dir i
- 11. To confirm the Minutes of the last meeting held on 1 April 2014.**
The Minutes were agreed to be correct subject to an amendment to item 8(b) as follows:
A letter of thanks to be sent to Mr J Davies, Gwastod, for his donation of a

ddarparu llwybr troed yn dilyn y stormydd gaeaf 2014.

12. Materion yn Codi o'r Cofnodion

(a) Banc Poteli

Mae cynllun lunio'r ffin y Waun wedi dod i law ac fe'i dosbarthwyd i'r Aelodau. Penderfynwyd y dylair Clerc ysgrifennu at berchennog Sutherland yn ei hysbysu bod y tir yn cael ei glirio er mwyn creu llawr caled ar gyfer darparu banc poteli ynghyd â sicrwydd y bydd digon o le yn cael ei adael i gael mynediad i'w ei eiddo i'w alluogi i gyflawni unrhyw waith cynnal a chadw.

(b) Plas Gwyn – Cyfarfod Safle

Penderfynwyd y dylai'r Clerc ysgrifennu at Asiantaeth Cefnffyrdd i ofyn am ddyddiadau addas ar gyfer cyfarfod safle i'w gynnal yn fynedfa Plas Gwyn i drafod materion diogelwch o ystyried y farwolaeth yn ddiweddar.

(c) Frondolau – Draen

Penderfynwyd y dylai'r Clerc ysgrifennu at Adran Briffyrdd y Cyngor Sir i ofyn bod y draen yn cael ei glirio.

13. Cyllid

(a) Cytunwyd ar yr eitemau canlynol:

Cyflog y Clerc
Treuliau Swyddfa
Cyflenwadau Swyddfa
Praesept:

(b) Derbynneb am cyflwyniad rhodd.

(c) Derbynneb ar gyfer clirio gwydr o'r Waun.

(d) Cyflog y Clerc a Swyddog Ariannol Cyfrifol.

Penderfynwyd bod cyfarfod yn cael ei drefnu rhwng y Cadeirydd, Is-Gadeirydd, Archwilydd Mewnol a'r Clerc i gytuno cyflog ar gyfer y swydd uchod.

14. Ymgynghoriadau a Materion Cynllunio

Mae cymeradwyaethau cynllunio wedi dod i law ac wedi eu dosbarthu er gwybodaeth o ran y ceisiadau canlynol:

- Cadw adeilad ar gyfer storio ac offer garddio / peiriannau ac anifeiliaid lloches yn Gwynfryn, Llanrhystud.

parcel of land to provide a footpath following the winter storms of 2014.

12. Matters Arising from the Minutes

(a) Bottle Bank

A plan delineating the boundary of the Waun had been received and was circulated to Members. It was resolved that the Clerk should write to the owner of Sutherland informing him that the land is to be cleared in order to create a hard standing for the provision of a bottle bank together with an assurance that adequate space will be left to gain access to his property to enable him to carry out maintenance works etc.

(b) Plas Gwyn – Site Meeting

It was resolved that the Clerk should write to the Trunk Agency to request suitable dates for a site meeting to be held at the entrance of Plas Gwyn to discuss safety issues in view of the recent fatality.

(c) Frondolau – Drain

It was resolved that the Clerk should write to the Highways Section of the County Council to request that the drain be cleared.

13. Finance

(a) The following items were agreed

Clerk's Salary
Office Expenses
Office Supplies
Precept

(b) Receipt for presentation gift

(c) Receipt for the clearance of glass from the Waun

(d) Clerk & Responsible Financial Officer's Salary.

It was resolved that a meeting be arranged between the Chairman, Internal Auditor and the Clerk to agree a salary for the above post.

14. Consultation and Planning Matters

Planning approvals had been received and were circulated for information with regard to the following applications:

- Retention of building for storage and garden tools / machinery and animal shelter at Gwynfryn, Llanrhystud.

- Cadw a ail-leoli tanc LPG yn 12 James' Close, Llanon.
Dosbarthwyd y Cofnodion ac hefyd yr Agenda Pwyllgor Rheoli Datblygu ynghyd â Amcanion y Cynllun Gwella Ymgynghori 2014/15.

15. Gohebiaeth

- (a) Derbyniwyd a nodwyd y llythyron o ddiolch canlynol:
Cyngor ar Bopeth
NSPCC
Gronfa'r Galon
Marie Curie
RABI
Cruse
Ffermwyr Ifainc Ceredigion
WI
Cymdeithas Hanes Llansantffraed
Pwll Nofio Aberaeron
Eglwys Llansantffraed (Swper Cynhaef a'r Eglwys)
Yr Urdd (a llyfr)
- (b) Manylion Etholiad Senedd Ewrop ac Hysbysiadau Cyhoeddus
Cytynwyd i arddangos ar yr Hysbysfyrddau.
- (c) Ebst ynglyn a "Legislative Reforms"
Dosbarthwyd i'r Aelodau er gwybodaeth.
- (d) Arwyddion maes chwarae Di-Fwg am ddim.
Dosbarthwyd i'r Aelodau er gwybodaeth.
- (e) Gwahoddiad i Gyfarfod Blynnyddol y Cyngor Sir ag i wledd ar ôl hynny.
Dosbarthwyd i'r Aelodau er gwybodaeth.
- (f) Un Llais Cymru, Pwyllgor Ardal Ceredigion.
Dosbarthwyd i'r Aelodau er gwybodaeth.
- (g) Cylchlythyr Clercod a Chynghorau
Dosbarthwyd i'r Aelodau er gwybodaeth.
- (h) Gwahoddiad i Gyfarfod Blynnyddol y Cyngor Sir wedi cael ei ohirio.
Nodwyd.
- (i) Llythyr oddiwrth breswlydd lleol.
Mae'r llythyr hwn yn cyfeirio at Eitem Rhif 12(a) a thrafodwyd uchod.
- (j) Asiantaeth y Cefnffyrdd.
Mae'r llythyr hwn yn cyfeirio at Eitem Rhif 12(b) a thrafodwyd uchod.
- (k) Ebst oddiwrth John Deans, Swyddog Arfordir Cyngor Sir Ceredigion yn cydnabod yr ebst yn rhoi diolch i'r

- Retention and resiting of LPG tank at 12 James' Close, Llanon.
The Development Control Committee, Minutes and Agenda were also circulated together with the Improvement Plan Objectives Consultation 2014/15.

15. Correspondence

- (a) The following letters of thanks for donations were received and noted:
Citizens Advice Bureau
NSPCC
British Heart Foundation
Marie Curie
RABI
Cruse
Ceredigion Young Farmers
WI
Llansantffraed History Society
Aberaeron Swimming Pool
Llansantffraed Church (Harvest Supper and Church)
Urdd Movement (plus book)
- (b) European Parliamentary Elections and Public Notices
Agreed to be displayed on Noticeboards.
- (c) Email regarding Legislative Reforms
Circulated to Members for information.
- (d) Free Smoke-Free play area signage.
Circulated to Members for information.
- (e) Invitation to the AGM of Ceredigion County Council
Circulated to Members for information.
- (f) One Voice Wales Ceredigion Area Committee.
Circulated to Members for information.
- (g) Clerks & Councils Newsletter.
Circulated to Members for information.
- (h) Invitation to the AGM of Ceredigion County Council – postponement.
Noted.
- (i) Letter from local resident.
This letter referred to Item No 12 (a) above and was discussed with that item.
- (j) Trunk Road Agency
This letter referred to Item No 12 (b) above and was discussed with that item.
- (k) Email from John Deans, Coastal Path Officer, acknowledging the thanks from the Council for the repair works to the

Cyngor am y gwaith cyweirio ar y llwybr.
Nodwyd.

- (l) Daeth at sylw y Clerc bod yna gyfarfod wedi ei gynnal yn ddiweddar lle roedd Cynghorau Bro yn cael cyfle i gwrdd a'r Prif Weithredwr y Cyngor Sir. Mae'r Clerc yn gadarnhawl o sicr bod ddim un hysbysiad wedi dod i'r Cyngor yma.

Nodwyd.

16. Unrhyw Fater Arall

- (a) Derbyniwyd llythyr gan drigolyn lleol yn gofyn bod y Cyngor yn rhoi ystyriaeth i ddarparu croesfan i gerddwyr, yn enwedig i helpu trigolion oedrannus yn y llety cysgodol a hefyd y plant ysgol y pentref. Byddai'n fuddiol i'r gymuned fel y gellir gweld ers ddarparu croesfan tebyg yn Aberarth.

Penderfynwyd y byddai'r Clerc yn trefnu cyfarfod gyda'r Asiantaeth Cefnffyrdd i drafod y mater hwn ar y cyd â Chofnod Rhif 12(b) uchod.

- (b) Cyrtiau Tennis
Derbyniwyd llythyr gan drigolyn lleol yn gofyn i'r Cyngor Cymuned ystyried cefnogi ariannu offer.

Penderfynwyd y byddai'r Clerc yn cysylltu â'r Cyngor Sir i holi os oes unrhyw grantiau ar gael.

- (c) Darparu llinellau melyn er mwyn gwella gwelededd ar gyffordd Stryd y Neuadd a'r brif ffordd.

Penderfynwyd y byddai'r Clerc yn trefnu cyfarfod gyda'r Asiantaeth Cefnffyrdd i drafod y mater hwn ar y cyd â nifer Cofnod 12(b) a 16(a) uchod.

- (d) Dywedwyd nad oedd y gwair wedi cael ei dorri yn yr ardal chwarae i blant ac os nad yw'n cael ei wneud o fewn y dyddiau nesaf yna bydd y Clerc i gysylltu â'r Cyngor Sir i ofyn am y gwaith cael ei wneud cyn gynted ag sy'n bosib.

Daeth y cyfarfod i ben am 10.00 y.h.

path.
Noted.

- (l) It has come to the Clerk's attention that there was a meeting held recently whereby Community Councils were invited to meet the Chief Executive of the County Council. The Clerk can categorically state that this Council had no notification of this meeting whatsoever.
Noted.

16. Any Other Business

- (a) A letter was received from a local resident requesting that the Council give consideration to the provision of a pedestrian crossing in particular to aid the elderly residents at the sheltered accommodation and also the village school children. It would be beneficial to the community as can be seen since the provision of a similar crossing at Aberarth.

It was resolved that the Clerk would arrange a meeting with the Highways Trunk Agency to discuss this matter in conjunction with Minute number 12 (b) above.

- (b) Tennis Courts
A letter was received from a local resident requesting the Community Council to consider supporting the funding of equipment.

It was resolved that the Clerk would contact the County Council to enquire if any grants are available.

- (c) Provision of yellow lines to improve visibility at the junction of Stryd y Neuadd and the main road.

It was resolved that the Clerk would arrange a meeting with the Highways Trunk Agency to discuss this matter in conjunction with Minute numbers 12 (b) and 16 (a) above.

- (d) It was reported that the grass had not been cut in the children's play area and if it was not done within the next couple of days then the Clerk is to contact the County Council to request the work be carried out.

The meeting concluded at 10.00 p.m.